

SCRUTINY BOARD (ENVIRONMENT AND HOUSING)

Meeting to be held in Civic Hall, Leeds, LS1 1UR on
Thursday, 8th December, 2016 at 10.00 am

(A pre-meeting will take place for ALL Members of the Board at 9.30 a.m.)

MEMBERSHIP

Councillors

J Bentley	Weetwood;
A Blackburn	Farnley and Wortley;
K Bruce	Rothwell;
D Collins	Horsforth;
A Gabriel	Beeston and Holbeck;
A Garthwaite	Headingley;
P Grahame	Cross Gates and Whinmoor;
A Khan	Burmantofts and Richmond Hill;
M Lyons	Temple Newsam;
J Procter (Chair)	Wetherby;
K Ritchie	Bramley and Stanningley;
G Wilkinson	Wetherby;

Please note: Certain or all items on this agenda may be recorded

Principal Scrutiny Adviser:
Angela Brogden
Tel: 24 74553

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A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p>No exempt items have been identified.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES</p> <p>To receive any apologies for absence and notification of substitutes.</p>	
6			<p>MINUTES - 24 NOVEMBER 2016</p> <p>To confirm as a correct record, the minutes of the meeting held on 24th November 2016.</p>	1 - 6
7			<p>SCRUTINY INQUIRY INTO IMPROVING AIR QUALITY IN LEEDS - SESSION 2</p> <p>To receive a report from the Head of Governance and Scrutiny Support presenting information in relation to session 2 of the Board's inquiry into improving air quality in Leeds.</p>	7 - 18
8			<p>PECKFIELD LANDFILL SITE - UPDATE</p> <p>To receive a report from the Head of Governance and Scrutiny Support presenting a general update and written response from the Environment Agency in relation to Peckfield Landfill Site.</p>	19 - 38
9			<p>WORK SCHEDULE</p> <p>To consider the Board's work schedule for the forthcoming municipal year.</p>	39 - 54

Item No	Ward/Equal Opportunities	Item Not Open		Page No
10			<p>DATE AND TIME OF NEXT MEETING</p> <p>Thursday, 19th January 2017 at 10 am (Pre-meeting for all Board Members at 9.30 am)</p> <p>THIRD PARTY RECORDING</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	

SCRUTINY BOARD (ENVIRONMENT AND HOUSING)

THURSDAY, 24TH NOVEMBER, 2016

PRESENT: Councillor J Procter in the Chair

Councillors J Bentley, A Blackburn,
K Bruce, D Collins, A Gabriel,
A Garthwaite, A Khan, M Lyons, S Ragan,
K Ritchie and G Wilkinson

43 Chair's Opening Remarks

The Chair advised that arrangements were now being made to appoint a new Chair of the Scrutiny Board following his recent appointment as a Member of the European Parliament (MEP). The Board congratulated the Chair on his recent appointment.

44 Exempt Information - Possible Exclusion of the Press and Public

RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:

Agenda item 7 – Part consideration of Community Safety Related Matters under the provisions of Access to information Procedure Rule 10.4 (2) and (7) 'Information which is likely to reveal the identity of an individual' and 'Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.'

45 Late Items

There were no late items.

46 Declaration of Disclosable Pecuniary Interests

There were no disclosable pecuniary interests declared to the meeting.

47 Apologies for Absence and Notification of Substitutes

An apology for absence was submitted by Councillor P Grahame.

Notification had been received that Councillor D Ragan was to substitute for Councillor P Grahame.

48 Minutes - 13 October 2016

Draft minutes to be approved at the meeting
to be held on Thursday, 8th December, 2016

RESOLVED – That the minutes of the meeting held on 13 October 2016 be approved as a correct record.

49 Matters arising from the minutes

Minute No. 40 – Housing Related Matters (Tenant Scrutiny Board)

Reference was made to the Board's request for further information in respect to the Tenant Scrutiny Board's governance and support arrangements. It was highlighted that the Chairs of the Scrutiny Board and the Corporate Governance and Audit Committee have been provided with a briefing note from Housing Leeds in the first instance and that the intention is to use the Scrutiny Board's next Housing themed meeting in January to discuss this further with Board Members.

50 Community Safety Related Matters

The Director of Environment and Housing submitted a report which provided a brief overview of community safety related themes / services that had been identified by the Board.

The following were in attendance:

- Councillor Debra Coupar, Executive Member for Communities
- Councillor Josie Jarosz, Leeds Member of the West Yorkshire Police and Crime Panel
- Neil Evans, Director of Environment and Housing
- Superintendent Sam Millar, Chief Officer (Community Safety)
- Harvinder Saimbhi, Head of Anti-Social Behaviour.

The key areas of discussion were:

Addressing anti-social behaviour

- Development of the out of hours' service to receive and log calls, which was welcomed by the Board.
- The types of support aimed at encouraging individuals to report crime. However, it was also suggested that the service seeks legal advice on whether existing witness statement forms could be changed to help protect the identity of witnesses, particularly from the perpetrators.
- Confirmation that there had been a small increase in the reporting of hate crime since Brexit. The Board was advised about the development of local reporting centres and also the proactive work being undertaken with local schools.
- The use of restorative practice methodologies to resolve cases. Linked to this, Members cited examples of positive initiatives with organisations such as the Blue Cross and Dogs Trust which involve the use of animals as part of a rehabilitation programme for offenders. It

was therefore suggested that this approach be explored in the development of a local menu of restorative practice methods.

- Concern about the costs associated with replacing Designated Public Places Orders (DPPOs) with Public Space Protection Orders (PSPOs). It was noted that these would also require careful monitoring to ensure their effectiveness.
- In acknowledging the positive work being undertaken with local schools, Members were mindful that the service also needs to look beyond the school environment when engaging with young people in localities. This point was also acknowledged as part of the work linked to the establishment of a Hate Crime Strategic Board.
- The Board acknowledged the vital role of local Police Community Support Officers in working closely with local communities in addressing anti-social behaviour. In acknowledging the commitment to reach the full PCSO complement by early next year, particular references were made to ensuring that local ward allocations are kept separate to PCSO commitments allocated to city wide initiatives, such as the Managed Approach in Holbeck.

Addressing youth offending

- Particular reference was made to the approaches taken in addressing gang culture and it was noted that existing strategies adopt a multi-agency approach across localities.
- The Board highlighted a need for additional resources to also support and encourage the take up of youth activities in communities.
- Whilst acknowledging the Council's efforts in working closely with employers to help address youth unemployment generally across the city, the Board recognised the need to strengthen links with employers in supporting young offenders into work too.

Tackling begging across the city

- Clarification about the support available to people begging on the street. The Board was advised about outreach services, hostels and signposting.
- The need to develop effective communication and engagement strategies aimed at publicising how best to support people begging, i.e. offering food instead of money and supporting local charities and organisations. Linked to this, Members also recognised the need to clearly publicise a contact number that people can use if they are concerned about the welfare or behaviour of someone begging in the city.

The future provision of CCTV

- The important role of Community Committees regarding future provision of CCTV and the need for them to be consulted as a key stakeholder. Linked to this, it was requested that Community

Committees be provided with details of the location of existing cameras and priority areas.

- Whilst it was noted that the performance information reports to Elected Members have ceased pending further development, the Board urged that the new reports be developed and circulated as soon as possible.
- Confirmation that the review of provision included a focus on high rise buildings.
- An update on development of soft market testing and the importance of wireless connectivity to provide greater flexibility.
- The role of PPPU and development of a Project Board to support this area of work.

Following consideration of further community safety related matters, designated as exempt under the provisions of Access to Information Procedure Rule 10.4 (2) and (7), which was considered in private during the meeting, it was

RESOLVED –

- (a) That the report be noted
- (b) That the above requests for information be provided.

(Councillor A Blackburn joined the meeting at 10.20am during the consideration of this item.)

51 Work Schedule

The Head of Governance Services and Scrutiny Support submitted a report which invited Members to consider the Board's work schedule for the 2016/17 municipal year.

The Board noted that the December Board meeting was themed around Environment and included the next session of the Board's Inquiry into Air Quality and an update on Peckfield Landfill Site.

The Board requested that further information surrounding the Pubwatch scheme is included as part of the next Community Safety themed meeting in February 2017. It was noted that the Police and Crime Commissioner had also been invited to attend this particular meeting.

The Board was notified of the work being undertaken by the Strategy and Resources Scrutiny Board to facilitate the views of Scrutiny in relation to the development of a refreshed Best Council Plan. A working group meeting had been provisionally scheduled for Monday 19th December to undertake this work and other Scrutiny Boards had been invited to nominate up to 3 representatives to contribute to this working group. During the meeting Councillor Garthwaite volunteered to attend on behalf of the Environment and Housing Scrutiny Board. Other Board Members were advised to contact the Board's Principal Scrutiny Adviser as soon as possible if they also wished to attend this working group meeting.

Draft minutes to be approved at the meeting
to be held on Thursday, 8th December, 2016

RESOLVED –

- (a) That further information surrounding the Pubwatch scheme is included as part of the next Community Safety themed meeting in February 2017
- (b) That Councillor Garthwaite attends the working group meeting of the Strategy and Resources Scrutiny Board to represent the Board in the discussions surrounding the development of a refreshed Best Council Plan.
- (c) That any other Board Members wishing to attend the working group meeting of the Strategy and Resources Scrutiny Board notifies the Principal Scrutiny Adviser as soon as possible.

52 Date and Time of Next Meeting

Thursday, 8 December 2016 at 10.00am (pre-meeting for all Board Members at 9.30am)

(The meeting concluded at 12.40pm)

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Report of Head of Governance and Scrutiny Support

Report to Scrutiny Board (Environment and Housing)

Date: 8th December 2016

Subject: Scrutiny Inquiry into improving air quality in Leeds – session 2

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. The Environment and Housing Scrutiny Board decided to undertake an inquiry this year into improving air quality in Leeds and agreed the terms of reference for this inquiry at its September 2016 meeting. In acknowledging the cross-cutting nature of this area of work, representatives from the City Development and Adult Social Services, Public Health and NHS Scrutiny Boards were also invited to contribute to this inquiry.
2. The purpose of today's meeting is to consider evidence in line with session 2 of the inquiry. In accordance with the agreed terms of reference, this session focuses on existing and potential mechanisms used to engage the public and various stakeholder groups on the issue of air quality and potential solutions.
3. In preparation for this session, the Director of Environment and Housing has provided a report which largely concentrates on the issue of public awareness of the impact of air quality. However, it is acknowledged that further communications work will also need to be undertaken in developing specific plans to inform stakeholders of the impact of any measures that might be introduced and the reasoning behind them.
4. Representatives from across the relevant directorates and also other external organisations will be attending today's meeting to contribute to the Board's discussion on this matter.

Recommendation

5. Members are asked to consider the attached report in line with session 2 of its inquiry into improving air quality in Leeds.

Background documents¹

6. None used

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Report of: Director of Environment and Housing

Report to: Environment and Housing Scrutiny Board

Date: 8th December 2016

Subject: Air quality communications update

Are specific electoral Wards affected?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. Air pollution is now accepted as one of the greatest public health issues in the UK, attributable to around 40,000 premature deaths each year. However, current public awareness of air pollution is low compared with those of other public health issues, for example smoking or obesity. To improve the quality of life of Leeds' residents, whilst improving air quality, public awareness needs to be improved so that individuals are empowered to make decisions to alleviate their exposure to emissions, and reduce their own contribution to these emissions.
2. In order to encourage this behaviour change, the potential health issues resulting from exposure to elevated levels of air pollution must be communicated to members of the public through consulting and engaging with stakeholders, partnership work and through events and activities across the city.

Recommendations:

3. That the information supplied in this report is noted and discussed.

1 Purpose of this report

- 1.1 This report informs Scrutiny Board of the progress being made in informing and communicating the issue of air pollution to the residents, businesses and schools (parents and children) of Leeds

2 Background information

- 2.1 Air pollution originates from a range of sources. Natural background air pollution derives from animals or events such as storms and volcanic movements. However, the bulk of emissions come from man-made sources. Power stations and industry are major contributors, but a significant emission source is our road networks that contribute to regional background air pollution and specific local hot spots.
- 2.2 Urban air pollution typically increases incrementally as traffic flow and volume increases; this can lead to particular areas of concern – which in Leeds have been defined as Air Quality Management Areas (AQMAs). Improvements in air quality can largely only be delivered through reducing the emissions from vehicles, or reducing the number of vehicles on the roads.
- 2.3 To improve the quality of air in Leeds, a modal shift to sustainable forms of transport is vital. This means encouraging stakeholders to switch from jumping in the car each time they travel, to using public transport or active transport such as cycling, running or walking. In terms of business, this means encouraging fleet change to lower emissions vehicles, and consolidation practices to reduce the number of delivery vehicles on our roads.

3 Current engagement initiatives

- 3.1 To achieve this behaviour change, our communications strategy has 4 overarching themes:
- Raising awareness and sharing information
 - Consultation and engagement activity
 - Promoting active partnerships
 - Organising events and activities

Raising awareness and sharing information

- 3.2 The Council website has been updated with air quality information for businesses and residents. This includes information on the Council's progress in this area (such as converting 70 fleet vehicles to zero emissions or ultra-low emissions vehicles; opening the Cycle Superhighway to encourage cycling between Leeds and Bradford; and introducing a Park and Ride at Elland Road), as well as signposting businesses to register their interest in our air quality pledges, and an informative 'did you know?' myth busting section on the residents' pages.

- 3.3 The second phase of website development will incorporate the introduction of a more detailed and informative air quality section within the Council's website. This would act as an information hub, including signposting to other relevant webpages. Examples of the kind of information that would be included are:
- Background information on the sources and types of pollutants.
 - Health impacts of poor air quality with links to Public Health and NHS advice, and health charities such as Asthma UK and the British Lung Foundation.
 - Advice for members of the public to avoid personal exposure to air pollution, including factual information from recent studies e.g. 'you are actually exposed to more emissions whilst sat in your car in busy traffic than walking or cycling alongside'.
 - Guidance on how members of the public can reduce their own personal contribution to air pollution, including links to sustainable travel, cycle2work schemes, walk to work buddy schemes and government low emissions vehicle grants.
 - Location of AQMAs and links to the Council's and DEFRA's air quality monitoring websites.
 - Information packs and activity ideas for schools.
- 3.4 Work is being undertaken to develop an integrated campaign, which will help to get our story into the media through a range of articles showcasing case studies from our business pledges. It will also seek to raise awareness of the public health issues associated with poor air quality. There is current work being done to develop the branding and visual identity, which will be market tested with a range of target audiences from our 3 stakeholder groups (residents, businesses and schools). This is expected to be approved by the end of December.
- 3.5 The aim is to share information with anyone who drives a vehicle on our roads. The best ways to reach this group are through advertisements on the sides and rears of buses, variable signage on roads, billboards at main junctions, news articles, and online advertising via channels such as our own website and social media accounts. These opportunities will ensure appropriate and effective messages are affirmed.
- 3.6 To ensure our messages reach as wide an audience as possible, sharing information online through social media is critical. The process to create a brand and strapline for our campaign has started. This includes setting up a Twitter and Facebook account to raise awareness of current air pollution levels, promote our pledges, and link to other information sources such as the British Lung Foundation and Enterprise Leeds car club. This will develop the 'clean air conversation' and will give traction to future initiatives that develop from these foundations.
- 3.7 There is a need to ensure that the impact on public health caused by Air Quality is understood across the city in order for the measures that need to be taken to

reduce emissions are supported. The requirement to comply with the government's plans to introduce a Clean Air Zone will require fleet owners across the city to be aware of how to comply with schemes to reduce emissions. The communications plan will need to ensure that any schemes are clearly articulated to all key stakeholders.

Consultation and engagement activity

- 3.8 Stakeholders have been identified under 3 categories: businesses, residents and schools (parents and children). The approach to communications will be tailored to these groups individually, with an overarching ambition of raising awareness and instigating behaviour change towards more sustainable transport modes.
- 3.9 A city-wide transport survey 'Leeds Transport Conversation' ended on the 11th of November. This comprised of questions relating air quality to transport. The responses to this are now being analysed, and we will use this to inform our work: understanding the views of Leeds' residents and businesses and allowing us to focus our air quality communications with target audiences in mind.
- 3.10 A DEFRA consultation is being hosted in Leeds on their proposals for a framework for National Clean Air Zones on the 29th of November. This will be split into two parts, with an event for Local Authorities followed by one for local stakeholders (including taxi/private hire firms, local fleet managers, emergency services, etc.), enabling people to learn more about the proposal and put their questions to government policy teams. This will ensure that businesses in Leeds are engaged in the consultation process and have the chance to express their views and concerns prior to these plans being adopted.
- 3.11 In order to change transport behaviour amongst fleet operators, we have appointed a consultant to engage with individual businesses. We will raise awareness of air quality issues, offer them advice and information about the proposed Clean Air Zone and how it might affect them, and suggest ways they can reduce their contribution to emissions through a range of different actions (including signposting to the types of subsidies that may be available to them, such as the Workplace Electric Charge Point grant scheme announced by central government).
- 3.12 Not all businesses will be reached through this engagement work, so meetings will be facilitated between fleet managers of larger companies and those of Small and Medium Enterprises (SMEs) to share information on how they have reduced their emissions. This would include case studies from those who have signed our pledges and made changes to their behaviour, and information on the ECO Stars scheme.
- 3.13 A key objective for 2017 is to make air quality data useful and accessible. Consultations with the Data Mill and Open Data Institute (ODI) on the development of an air quality mobile app to forecast pollution levels, find low air pollution routes, and send targeted messages to vulnerable groups will be part of this work. Engagement with NHS and Public Health to consider other ways to utilise this data will be considered.

Promoting active partnerships

- 3.14 As part of our business engagement work, businesses will be encouraged to become 'Champions' for cleaner air in Leeds by agreeing to a range of actions they can take to reduce air pollution under four key themes: policy and communications, corporate buildings, transport and fleet, and supply chains. These commitments will include:
- Highlighting the health impact of poor air quality to employees through air quality awareness workshops;
 - Embedding air quality improvements into corporate responsibility and environmental policies;
 - Promoting walking and cycling as the best option for employee commutes;
 - Reducing the number of vehicles delivering to the office through consolidation and sharing office basics with neighbouring businesses;
 - Signing up to the ECO Stars fleet recognition scheme.
- 3.15 Pledges will be promoted and publicised through newsletter articles to fleet operators and via the information on the Council's business webpage.
- 3.16 ECO Stars is a national fleet recognition scheme that aims to help fleet operators improve efficiency, reduce fuel consumption and emissions, and make cost savings. The Council's work with this scheme has improved and made cost savings to our own fleet resulting in our rating as a 3-star authority. We want to encourage businesses to review their own arrangements by partnering with ECO Stars to generate cost savings and emission reductions.
- 3.17 Partnership with other bodies, such as the West Yorkshire Combined Authority, will ensure the continued promotion of low emission travel choices
- 3.18 Schools are one of our three identified stakeholders. Much can be achieved in terms of educating children and encouraging them to ask their parents to make the right choices for their commute to school. During the first week of November a 'Green Week' with a focus on Air Quality was held at a primary school in Headingley. This was a success and further partnership work with Schools will be developed to encourage walking/cycling to school, a ban on engine idling near schools, and various other educational and awareness raising activities.

Organising events and activities

- 3.19 Attendance at various ECO Stars events in the city have highlighted how this free scheme can be promoted to businesses in Leeds, and will be an ongoing part of the air quality project.
- 3.20 An event is being planned for 2017 to showcase fleet opportunities to support the adoption of cleaner and low emission vehicles. Manufacturers, fuel infrastructure suppliers, advisory bodies and fleet operators will be invited to attend. This event

will be used to celebrate the progress of our Air Quality Champions and improvements resulting from our pledges, and will also be an opportunity to promote our pledges to other fleet operators. This will support the reduction of fleet emissions across city and regional fleets.

- 3.21 Sustainable travel was an important part of the week of events at the primary school in Headingley. Training on 'cycling confidence' and 'practical road safety training' were some of the activities held. Year 4 students visited the air quality monitoring station on Otley Road, and the year 6 students used an air quality monitor to assess pollution levels at school. Councillor Yeadon made a visit to the school in support of this work. The week was a success and the school are now looking into the feasibility of a walking bus and/or park and stride scheme to improve their local air quality. These activities can be replicated at future events with schools.
- 3.22 A 'data hack' event will be held in Spring 2017. This will be a two stage process: firstly establishing which businesses, public sector organisations and community groups feel they need better air quality data; and secondly inviting them to the event to understand how we can make this data meaningful for them. This will determine how we share air quality data and make it usable. It will support the delivery of change in these organisations processes, practices and decision making. This will be in collaboration with the ODI.

4 Other opportunities

DEFRA and DfT grant opportunity

- 4.1 A national air quality grant fund has been launched with a total value of £3 million. The fund is split into 2 lots:
- Lot 1 'Delivering results' – programmes that deliver air quality benefits in the next 1-2 years;
 - Lot 2 'Taking the lead' – programmes developing the evidence base for measures that could deliver widespread benefit in the future.

- 4.2 The Council have submitted individual and consortium bids for each lot.

National air quality campaign

- 4.3 As part of our bids for lot 1 of the DEFRA grant, Leeds is part of a joint bid for a national air quality campaign submitted by Southampton on behalf of the cities group; with local engagement in 6 cities including Birmingham, Derby, Manchester and Nottingham. Global Action Plan (GAP) have provided a provided the framework for this, which would launch with a National Clean Air Day on the 15th of June 2017.
- 4.4 There are 3 keys outcomes for this national campaign:
- Visible action on the ground involving the public on 'National Clean Air Day', including school challenges and no-idling intervention;

- A wide reach through high profile communication of health messages through local media;
- A legacy of greater capability for local health professionals and community leaders to address air quality, and continued community action on air pollution year-round.

4.5 The above aligns with DEFRA's CAZ framework which recommends that campaigns focus on health benefits. It will ensure that good advice is provided by health experts and academics, which then reaches Leeds' residents. This will be achieved through targeted messaging aimed at protecting health to overturn the current situation, where there is a resource gap in the funding available to city authorities and local NHS trusts to spread awareness.

Taxi Scrappage Scheme

4.6 An additional bid has been submitted by Leeds in LOT 1 for funding to support a pilot scrappage scheme that will support the early take up of Ultra Low Emission vehicles (ULEVs) in place of older diesel vehicles across the taxi and private hire trade. If successful this bid will support the purchase of electric and plug in hybrid vehicles in this sector to demonstrate the benefits of these vehicles and raise awareness in the trade and publically of the feasibility of alternative fuel vehicles, Communications activity will be delivered as part of this scheme, with the benefits of ULEVs being measured and case studies developed to encourage the adoption of these vehicles across fleets.

5 Corporate Considerations

5.1 Consultation and Engagement

- 5.1.1 An annual report on air quality in the city is taken to Executive Board.
- 5.1.2 This report forms part of the consultation on air quality communications.

5.2 Equality and Diversity / Cohesion and Integration

- 5.2.1 There is now categorical evidence that long-term exposure to everyday air pollutants contributes to a wide range of health effects, such as: respiratory diseases including asthma and declines in lung function; cardiovascular diseases including strokes; adverse pregnancy outcomes such as preterm birth; and premature deaths.
- 5.2.2 Air pollution is harmful to everyone. However, some people are more susceptible than others because of the location in which they live and work, their age, or existing medical conditions.
- 5.2.3 Deprived areas in cities typically experience heavier than average traffic movements and consequently, potentially higher levels of pollution as well. When combined, air pollution, deprivation and poor health status can create increased and disproportionate disease burdens.

5.2.4 The groups most vulnerable to the adverse effects of air pollution are young children with developing lungs, the elderly, and those with pre-existing health conditions.

5.2.5 Communicating the risks associated with high exposure to air pollution, and ensuring vulnerable groups are aware of ways in which they can reduce their individual exposure to air pollution, are vital in order to reducing these health inequalities.

5.2.6 Air quality is one element that contributes to the Index of Multiple Deprivation.

5.3 **Council policies and Best Council Plan**

5.3.1 Raising awareness of the impacts of air pollution to residents, businesses and schools contributes to the Council's cutting carbon and improving air quality breakthrough project. Improving air quality is one of the 2016/17 priorities and cannot be achieved without positive action and a whole city approach.

5.3.2 There is a need to reduce air pollution-related risks for all in Leeds. To improve health and wellbeing and reduce health inequalities across communities, the adverse health effects of poor air quality and advice to reduce exposure to emissions must be communicated to members of the public. This particularly applies to those in vulnerable groups or living in AQMAs.

5.4 **Resources and value for money**

5.4.1 The £5,000 cost of appointing an agency to develop a brand for the Air Quality campaign is being met from within existing DEFRA funding for this purpose.

5.4.2 The Council has also received funding from DEFRA to support the work with CrispAir consultant.

5.4.3 If the DEFRA/DfT bid for the national air quality campaign is secured, Leeds will receive £50,000 funding towards communications activities in the city. This will be used for: bus and radio adverts targeting car drivers; developing materials that can be rolled out across schools to encourage behaviour change and educate children; supporting additional local events up to the national clean air day 2017 event; and developing business materials to assist with investment decisions on alternative fuels and low emissions transport modes.

5.5 **Legal Implications, Access to Information and Call In**

5.5.1 The Council has a statutory duty to reduce air pollution in the city in order to comply with legislative targets set by EU law adopted into legislation.

5.6 **Risk Management**

5.6.1 Failing to raise public awareness of the risks of poor air quality to health, and providing guidance about what the public can do to help reduce emissions, could result in criticism of the Council from central government, local residents and activist groups.

- 5.6.2 Until residents, businesses and schools are aware of both the issues and the steps they can take to reduce their exposure, primarily through a modal shift to sustainable transport; the figures for premature deaths and health complications caused by pollution are unlikely to improve and could well continue to rise. Businesses also need to be made aware of DEFRA's plans for a Clean Air Zone in Leeds so that they can plan for the impact on their business.
- 5.6.3 In order for Leeds to achieve compliance with air quality standards which have been incorporated into national legislation by 2020, significant changes must be made to the way we travel around the city. Failure to comply with these EU targets would mean that the Council could face infraction fines imposed by the Government through the Localism Act. Consequently air quality is included on the Corporate Risk Register and is reviewed by CLT four times a year.

6 Recommendations

- 6.1 To note the work undertaken this year on air quality communications and the timetable for progression of the local campaign into 2017.

7 Background documents¹

- 7.1 None.

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Report of the Head of Governance and Scrutiny Support

Report to Scrutiny Board (Environment and Housing)

Date: 8th December 2016

Subject: Peckfield Landfill Site Update

Are specific electoral Wards affected?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, name(s) of Ward(s):		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

1.0 Purpose of this report

- 1.1 This report sets out the response of the Environment Agency to the issues and requests for additional information made by the Scrutiny Board during its September 2016 meeting in relation to Peckfield Landfill Site. The Scrutiny Board will also receive a general update from the Council's Minerals & Waste Planning Team during today's meeting.

2.0 Background information

- 2.1 In September 2014, the former Safer and Stronger Communities Scrutiny Board responded to a public request for Scrutiny in relation to the Peckfield landfill site near Micklefield. The Board agreed to undertake an inquiry to consider the ongoing issues linked to the operation of this site and the role of the Council and the Environment Agency in this regard. This inquiry concluded in March 2015 and a report setting out the Scrutiny Board's findings and recommendations was published April 2015. This report is available via the Council's website ([click here for inquiry report](#)).
- 2.3 It now falls within the remit of the Environment and Housing Scrutiny Board to monitor the implementation of the recommendations arising from this inquiry. As such, the Scrutiny Board has continued to track progress since November 2015, with the latest tracking report being considered at its September 2016 meeting. However, as well as tracking progress with the Scrutiny recommendations, the Environment and Housing Scrutiny Board has also considered more broadly the respective roles of the Council and the Environment Agency in relation to the general management of landfill sites. In doing so, the Board has focused on 3 key areas of interest:

- Communications with local residents in relation to the management of the site;
- Restoration and Aftercare planning;
- Contingency planning in the event of a landfill operator going out of business.

2.4 During its September 2016 meeting, the Scrutiny Board raised a number of issues linked to how well the landfill site is being managed in accordance with the operating permit regulated by the Environment Agency. As such, the Scrutiny Board expressed its disappointment not to have an Environment Agency representative present at its meeting. Board Members therefore requested that the Chair writes to the Environment Agency setting out the Board's issues and requests for additional information.

3.0 Main issues

3.1 The Chair of the Scrutiny Board wrote to the Area Environment Manager (West Yorkshire) at the Environment Agency on 27th October 2016. Within this letter, the following requests for information were made to the Environment Agency:

- Further detail of the number and type of operating permit breaches that have taken place at Peckfield Landfill Site whilst the management of Caird Peckfield Ltd and what enforcement action has been made by the Environment Agency in responding to recent odour and littering complaints;
- A clear explanation why the details surrounding associated financial provisions held by the Environment Agency in relation to the site have not or cannot be shared with the Council;
- An update following the fire incident at the site which commenced on Saturday 8th October 2016, including an explanation of what started the fire; what measures should have been in place by the operator to prevent its occurrence; and what action the Environment Agency is taking with the operator following this incident.

3.2 A response to the Chair's letter was provided by the Environment Agency on 24th November 2016 and this has been appended for the Board's information.

3.3 As well as considering the response of the Environment Agency, the Scrutiny Board will also be receiving a further update during today's meeting from representatives of the Council's Minerals & Waste Planning Team.

4.0 Recommendations

4.1 Members are asked to:

- Consider the attached response of the Environment Agency to the issues and requests for additional information made by the Scrutiny Board during its September 2016 meeting.
- Consider the progress update provided by the Council's Minerals & Waste Planning Team.
- Determine the Scrutiny Board's next steps in relation to this matter.

5.0 Background documents¹

5.1 None.

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Councillor John Proctor
Chair of Environment & Housing Scrutiny Board
Conservative Group Office
2nd Floor East
Civic Hall
Leeds
LS1 1UR

Date: 24 November 2016

Dear John,

Thankyou for your letter of 27th October 2016.

In your correspondence to us you express your disappointment that the Environment Agency did not attend the Scrutiny Board meeting in September.

Whilst we recognise the value and importance of Scrutiny Boards we can no longer commit our limited resources to always attend in person. During 2015 we dedicated a significant amount of resource in support of the board and whilst we cannot continue to commit the same level of resource, we do welcome the opportunity to provide written updates and to answer any further questions by correspondence. We will continue to work closely with Leeds City Council's Minerals & Waste Planning team, as well as communicating with the local community via the Community Liaison meetings we attend.

I recognise that this is not the response you are seeking. I therefore welcomed the opportunity to meet and discuss the issues in play and explain the basis of our approach in more detail on the 24 November 2016. I very much hope that following our meeting you are better informed and able to extend our explanation to all Scrutiny Board members.

I note your role as Chair of the Scrutiny Board will be coming to an end, and a new chair is to be appointed. I would be happy to meet with the new chair and will ask my office to arrange a meeting once your replacement is announced.

With regards to the specific issues raised within your letter. Please find attached to this letter a report of the permit breaches that have been recorded at Peckfield Landfill Site whilst under the management of Caird Peckfield Ltd (CPL).

We investigated Caird Peckfield Ltd in relation to permit breaches that occurred in 2012 and 2013. As an enforcement response we provided advice and guidance to the company and issued an enforcement notice requiring the company to comply with the terms of its permit.

We also brought a prosecution in the Magistrate's Court against the company for a permit contravention during the same period. The Code for Crown Prosecutors places us under a statutory obligation to continuously keep under review any decision to commence a prosecution. The prosecution was withdrawn after conducting one such review for reasons that are legally privileged.

With regards to more recent permit breaches the Environment Agency have issued Warning Letters as detailed in the attached report.

I am sorry that you feel that you have not had a clear explanation from the Environment Agency as to why Caird Peckfield's financial provision cannot be shared with the council. We previously informed the Scrutiny Board at the meeting in December 2015 that financial provision is subject to commercial confidentiality. This is in compliance with Regulation 48(1) of the Environmental Permitting Regulations 2010 which requires the Environment Agency to exclude information from the public register if it-

- considers that the information may be confidential information; or
- receives notice from the information subject which —
 - states that the information subject considers the information is confidential information, and
 - gives reasons for that view.

As we have mentioned previously, financial provision is a mechanism to ensure that adequate aftercare provision can be put in place in the event of an operator abandoning a site. Financial provision is there to cover the cost of closure and aftercare, it does not provide provision for full restoration of the site as detailed in any planning permission.

With respect to the fire incidents at the Peckfield Landfill site on Saturday 8th October and Monday 24th October 2016. A fire investigation is underway to try to establish the cause of the fires. West Yorkshire Fire Service are supporting in that investigation. The report will be made available once the investigation is complete.

Prior to completion of the investigation we have asked Caird Peckfield to review and update their fire incident operational procedures and review their site security.

I hope that this is helpful and that you will be able to meet with me in the near future. Please contact me again if I can be of further assistance.

Yours sincerely



Victoria Slingsby
Area Environment Manager – West Yorkshire

Compliance Classification Scheme Report for Peckfield Landfill Site

Filter Conditions

Date (After) - 23/04/2013

Permit Number - BU9726IH

Permit Holder - Caird Peckfield Limited

Site - Peckfield Landfill Site

Record Number	Permit Number	Permit Condition	Type of Non Compliance	Classification	Reason for Classification	Date/Time	Enforcement Action
197282	BU9726IH	2.7.1;	c3 General Management-materials acceptance	3	No WAC details for certain waste streams	10/05/2013 13:00	Warning
197343	BU9726IH	3.3.1;	f1 Amenity-odour	2	Appropriate measures not being taken to prevent odour escape from the site	30/04/2013 12:00	Prosecution
197873	BU9726IH	1.1.1(a);	c2 General Management-management systems	3	Failing to cover all waste over a weekend.	09/06/2013 14:00	No Further Action
198377	BU9726IH	1.1.1(a);	c2 General Management-management systems	3	Tipping operations / cover material not being managed appropriately	14/06/2013 11:11	Prosecution
199341	BU9726IH	3.3.1;	f1 Amenity-odour	2	Appropriate measures not being taken to prevent odour escape from the site	31/05/2013 12:00	Prosecution
199353	BU9726IH	1.1.1(a);	b5 Infrastructure-plant and equipment	3	Leaks of oil from plant and equipment	07/07/2013 10:30	Warning
199353	BU9726IH	1.1.1(a);	c2 General Management-management systems	3	Inadequate cover on a landfill.	07/07/2013 10:30	Warning
199354	BU9726IH	2.1.1;	a1 Specified by permit	3	Storage of inappropriate waste on site	01/07/2013 15:45	Warning

Environment Agency, Crosskill House, Mill Lane, Beverley, HU17 9JW

Customer Services Line: 08708 506 506

Email: enquiries@environment-agency.gov.uk

www.gov.uk

199603	BU9726IH	3.3.1;	f1 Amenity-odour	2		Appropriate measures not taken to prevent odour escape from the site	30/06/2013 12:00	Prosecution
200262	BU9726IH	1.1.1(a);	c2 General Management-management systems	2		Routine inspections of leachate infrastructure would have identified this problem long before Agency Officers were on site. The level and escape of leachate observed going to ground were unacceptable.	17/07/2013 11:56	Prosecution
200262	BU9726IH	4.3.1(a);	g4 Mon & Records-reporting and notificn. to Agency	3		Schedule 5 Notification for the leachate escape not received by the EA either prior to or following the identification of the problem on site by EA officers.	17/07/2013 11:56	Prosecution
200262	BU9726IH	3.1.1;	b1 Infrastructure-engineering for prevent. of emis	2		Pump failure on leachate extraction well leading to leachate escape directly onto unlined part of the site and subsequently to groundwater. Duration of event unknown.	17/07/2013 11:56	Prosecution

200635	BU9726IH	1.1.1(a);	c2 General Management- management systems	3	Failing to cover site at end of day. Suspended as notice in force.	28/07/2013 09:00	Prosecution
200636	BU9726IH	1.1.1(a);	b1 Infrastructure- engineering for prevent. of emis	3	Failure to reconnect cell 7 to gas control in appropriate time. Suspended as notice in force.	31/07/2013 10:00	Prosecution
200636	BU9726IH	4.3.1(a);	g4 Mon & Records- reporting and notificn. to Agency	4	Failure to notify us of off-site odours	31/07/2013 10:00	Prosecution
200751	BU9726IH	3.3.1;	f1 Amenity-odour	2	Ongoing breach of odour condition. Score suspended pending compliance with EPR Regulation 36 enforcement notice served in July.	31/07/2013 00:00	Prosecution
201591	BU9726IH	1.1.1(a);	c2 General Management- management systems	2	Leachate escape due to failure to adequately protect key pollution control infrastructure. Suspended as notice in force.	12/08/2013 11:15	No Further Action
201592	BU9726IH	2.8.1;	b1 Infrastructure- engineering for prevent. of emis	2	High leachate heads leading to risk of outbreaks. Score suspended as notice served 12/7/13	30/06/2013 00:00	No Further Action

201592	BU9726IH	3.1.5;	e2 Emissions-land and groundwater	3	Cadmium reported at above the trigger level in monitoring data	30/06/2013 00:00	No Further Action
201592	BU9726IH	3.5.1;	g1 Mon & Records-emissions and environment	3	Failure to submit all monitoring data required by permit.	30/06/2013 00:00	No Further Action
201592	BU9726IH	4.3.1(a);	g4 Mon & Records-reporting and notificn. to Agency	4	Failure to submit Schedule 5s for trigger level breaches	30/06/2013 00:00	No Further Action
202000	BU9726IH	1.1.1(a);	b1 Infrastructure-engineering for prevent. of emis	3	Lack of gas management engineering leading to venting of gas	31/08/2013 14:40	Prosecution
202000	BU9726IH	3.3.1;	f1 Amenity-odour	2	Ongoing odour breach due to LFG	31/08/2013 14:40	Prosecution
202536	BU9726IH	1.1.1(a);	c2 General Management-management systems	3	Not using progressive cover on waste tipping face as stated in management system	11/09/2013 11:30	Warning
203551	BU9726IH	2.7.1;	c3 General Management-materials acceptance	3	high gypsum/plaster content in cover materials. Poor adherence to waste inspection procedures	27/09/2013 12:31	Warning
203551	BU9726IH	2.7.2;	c2 General Management-management systems	3	Failure to adhere to visual waste inspection and rejection procedures resulting in acceptance and disposal of non compliant waste	27/09/2013 12:31	Warning

203603	BU9726IH	3.3.1	f1 Amenity-odour	2		Ongoing odour condition breach	30/09/2013 12:00	Prosecution
203603	BU9726IH	1.1.1(a);	c2 General Management-management systems	3		Root cause of permit condition 3.3.1 breach. Poor management of site	30/09/2013 12:00	Prosecution
204009	BU9726IH	2.7.2;	c2 General Management-management systems	3		Failure to adhere to visual waste inspection and rejection procedures resulting in acceptance and disposal of non compliant waste	08/10/2013 12:14	Warning
204009	BU9726IH	2.7.1;	c3 General Management-materials acceptance	3		Cover material contained high levels of plaster/gypsum	08/10/2013 12:14	Warning
204312	BU9726IH	2.11.1;	f4 Amenity-pests/birds/scavengers	3		Elevated number of birds on site, inadequate controls in place.	22/10/2013 09:30	Warning
204312	BU9726IH	2.10.1(a);	b5 Infrastructure-plant and equipment	3		Failure to maintain adequate extraction on 3 x leachate risers in cell 10a and internal waste flank of cells 9a, 9b and 10a.	22/10/2013 09:30	Warning
204312	BU9726IH	4.3.1(a);	g4 Mon & Records-reporting and notifcn. to Agency	3		Failure to notify about loss of extraction on 3 x leachate risers in cell 10a.	22/10/2013 09:30	Warning

204796	BU9726IH	2.10.1; 3.2.1;	b1 Infrastructure-engineering for prevent. of emis	3	Lack of gas collection infrastructure in priority area 1. No caps on sidewall risers.	07/11/2013 09:10	Warning
204796	BU9726IH	1.1.1(a);	c3 General Management-materials acceptance	3	Inadequate end of day cover in cell 10a	07/11/2013 09:10	Warning
206061	BU9726IH	1.1.1(a);	c2 General Management-management systems	3	Failure to identify the leachate running to ground	13/11/2013 09:30	Formal Caution
206061	BU9726IH	3.2.1;	e2 Emissions-land and groundwater	2	Leachate from Cell 5 escaping through a damaged section of plastic membrane and running directly to the unlined/unengineered base of the quarry void in Cell 10b	13/11/2013 09:30	Formal Caution
206062	BU9726IH	3.3.1;	f1 Amenity-odour	2	Ongoing rotting waste and landfill gas odour issue	31/10/2013 12:00	Prosecution
206062	BU9726IH	1.1.1(a);	c2 General Management-management systems	3	Root cause of breach of condition 3.3.1	31/10/2013 12:00	Prosecution
206751	BU9726IH	1.1.1;	c4 General Management-storage, handling etc	3	Large area of inadequate cover on the top of the site	04/12/2013 09:27	Prosecution
206763	BU9726IH	1.1.1(a);	c2 General Management-management systems	2	Inadequate application of cover material despite previous day's warning	05/12/2013 13:55	Prosecution

206763	BU9726IH	3.2.1;	f3 Amenity- dust/fibres/litter etc	2	Major litter escape entering people's houses	05/12/2013 13:55	Prosecution
207000	BU9726IH	2.8.1;	b1 Infrastructure- engineering for prevent. of emis	2	Leachate head exceedances leading to outbreaks. Score suspended as a notice in force regarding this breach. This is last quarter where scores will be suspended. NFA entered as notice expires 14/7/13 - outcome will depend on this	30/09/2013 00:00	No Further Action
207000	BU9726IH	3.5.1;	g1 Mon & Records- emissions and environment	4	Monitoring data submitted but some was missing	30/09/2013 00:00	No Further Action
207562	BU9726IH	3.3.1;	f1 Amenity-odour	2	Strong odour noted at residential properties in Honeysuckle Close	13/12/2013 23:00	No Further Action
207562	BU9726IH	2.10.1; 3.2.1;	b1 Infrastructure- engineering for prevent. of emis	3	Notice already served for gas infrastructure improvements.	13/12/2013 23:00	No Further Action
209931	BU9726IH	4.2.2;	g4 Mon & Records- reporting and notificn. to Agency	4	Failure to submit annual report information by specified deadline	31/12/2013 00:00	Warning
209931	BU9726IH	2.8.1;	b1 Infrastructure- engineering for prevent. of emis	2	Significant leachate head non-compliance. Site on principle aquifer.	31/12/2013 00:00	Warning

209931	BU9726IH	3.5.1;	g1 Mon & Records- emissions and environment	3		A large amount of the required monitoring was not undertaken.	31/12/2013 00:00	Warning
215404	BU9726IH	2.8.1;	b1 Infrastructure- engineering for prevent. of emis	2		Significantly non- compliant leachate heads	31/03/2014 00:00	Warning
215404	BU9726IH	3.1.5;	e2 Emissions-land and groundwater	3		Breach of ammoniacal nitrogen compliance limit on GW3 in Feb and Mar.	31/03/2014 00:00	Warning
215404	BU9726IH	3.5.1;	g1 Mon & Records- emissions and environment	4		Some required monitoring was not carried out and/or reported.	31/03/2014 00:00	Warning
215404	BU9726IH	4.3.1;	g4 Mon & Records- reporting and notificn. to Agency	4		Late submission of schedule 5 notifications.	31/03/2014 00:00	Warning
215483	BU9726IH	1.1.1;	b1 Infrastructure- engineering for prevent. of emis	3		Leachate risers not adequately sealed in order to prevent emissions.	08/05/2014 11:10	Warning
217912	BU9726IH	1.1.1(a);	c3 General Management- materials acceptance	3		Root cause of breach of odour condition. Large area of uncovered waste, contrary to 4.8 of Operations Plan and 4.11 of unapproved OMP.	10/06/2014 14:00	Formal Caution

217912	BU9726IH	3.3.1;	f1 Amenity-odour	3	Breach of odour condition. Off-site odour at level likely to cause pollution and appropriate measures not being taken.	10/06/2014 14:00	Formal Caution
220460	BU9726IH	2.6.6;	b1 Infrastructure-engineering for prevent. of emis	3	Initial 300mm of restorations soils being placed without CQA supervision.	29/07/2014 09:05	Warning
222807	BU9726IH	1.1.1;	c3 General Management-materials acceptance	3	Failure to limit size of tipping face adequately.	21/08/2014 13:31	Prosecution
222807	BU9726IH	1.1.1;	b5 Infrastructure-plant and equipment	3	Lack of gas extraction on flank of cell 10b.	21/08/2014 13:31	Prosecution
222807	BU9726IH	3.3.1;	f1 Amenity-odour	3	Waste and gas odours detected off site, not taking all appropriate measure to control either.	21/08/2014 13:31	Prosecution
224561	BU9726IH	2.8.1;	b1 Infrastructure-engineering for prevent. of emis	2	On-going significant breaches of the leachate head limit.	30/06/2014 00:00	Warning
224561	BU9726IH	3.1.5;	e2 Emissions-land and groundwater	3	Amm-N breaches on GW4, recent development, seems to be trending down.	30/06/2014 00:00	Warning

224561	BU9726IH	3.1.8;	f3 Amenity- dust/fibres/litter etc	3	Breaches of 200mg/m2/day limit for deposited dust. Not significant breaches, not continually occurring.	30/06/2014 00:00	Warning
224561	BU9726IH	3.5.1;	g1 Mon & Records- emissions and environment	4	A relatively small amount of missing monitoring.	30/06/2014 00:00	Warning
224561	BU9726IH	4.3.1;	g4 Mon & Records- reporting and notifi. to Agency	4	Some ELV breaches not reported via a schedule 5 notification.	30/06/2014 00:00	Warning
229461	BU9726IH	3.4.1;	f2 Amenity-noise	3	Reported incidents of noise overnight	14/01/2015 10:20	Warning
229830	BU9726IH	4.3.1;	g4 Mon & Records- reporting and notifi. to Agency	4	Number of Schedule 5 notifications not submitted for the leachate head breaches	30/09/2014 00:00	Warning
229830	BU9726IH	3.1.8;	f3 Amenity- dust/fibres/litter etc	3	Breach of trigger levels for both deposited dust and PM10	30/09/2014 00:00	Warning
229830	BU9726IH	3.1.5;	e2 Emissions-land and groundwater	3	Breach of ammoniacal nitrogen trigger levels in GW4	30/09/2014 00:00	Warning
229830	BU9726IH	3.1.7;	e1 Emissions-air	3	Breach of surface emissions on both capped on uncapped surfaces	30/09/2014 00:00	Warning
229830	BU9726IH	2.8.1;	b1 Infrastructure- engineering for prevent. of emis	2	Breach of leachate levels	30/09/2014 00:00	Warning

229830	BU9726IH	3.5.1;	g1 Mon & Records-emissions and environment	4	Small amount of missing data within the submission.	30/09/2014 00:00	Warning
232562	BU9726IH	2.3.1;	g1 Mon & Records-emissions and environment	3	Failing to undertake groundwater monitoring in accordance with groundwater management and monitoring procedure PEC 2.3.40 and the Site's Groundwater procedure.	26/02/2015 10:00	Warning
234821	BU9726IH	2.8.1;	b1 Infrastructure-engineering for prevent. of emis	2	Breach of leachate heads limits	31/12/2014 00:00	Warning
234821	BU9726IH	3.1.5; 3.5.1;	e2 Emissions-land and groundwater	3	Breach of groundwater trigger limits in GW3 & GW4. Failure to monitoring for landfill gas in line with Condition 3.5.1	31/12/2014 00:00	Warning
237696	BU9726IH	4.1.9	g4 Mon & Records-reporting and notificn. to Agency	4	Late waste returns	01/05/2015 00:00	Advice/Guidance only
238716	BU9726IH	1.1.1;	c3 General Management-materials acceptance	3	Lack of progressive cover on operational area.	06/07/2015 15:40	Advice/Guidance only

238716	BU9726IH	3.3.1;	f1 Amenity-odour	3		Odour detected off site at levels likely to cause pollution.	06/07/2015 15:40	Advice/Guidance only
238757	BU9726IH	1.1.1;	c3 General Management-materials acceptance	3		Lack of progressive cover	09/07/2015 11:00	Advice/Guidance only
238792	BU9726IH	3.1.5; 3.5.1;	e2 Emissions-land and groundwater	3		Breach of groundwater limits and failure to undertake monitoring in line with the permit	30/04/2015 00:00	Warning
238792	BU9726IH	2.8.1;	b1 Infrastructure-engineering for prevent. of emis	2		breach of leachate heads limits	30/04/2015 00:00	Warning
242858	BU9726IH	3.1.5; 3.5.1;	e2 Emissions-land and groundwater	3		Breach of compliance limits for groundwater and failure to undertake monitoring in line with Condition 3.5.1	30/06/2015 00:00	Warning
242858	BU9726IH	3.1.7;	e1 Emissions-air	3		Breach of landfill gas emission limits	30/06/2015 00:00	Warning
242858	BU9726IH	2.8.1;	b1 Infrastructure-engineering for prevent. of emis	2		Leach ate head over permitted 1.5 metre limit	30/06/2015 00:00	Warning
242858	BU9726IH	4.3.1;	g4 Mon & Records-reporting and notifcn. to Agency	4		Failure to submit Schedule 5 notification for landfill gas breach	30/06/2015 00:00	Warning
243891	BU9726IH	1.1.1(a);	c2 General Management-management systems	3		Failure to carry out routine inspection of cell infrastructure	13/11/2015 10:15	Warning

243891	BU9726IH	3.2.1;	e2 Emissions-land and groundwater	2	Leachate breakout form Cell 5 has impacted upon balancing pond	13/11/2015 10:15	Warning
244488	BU9726IH	4.1.9	g4 Mon & Records-reporting and notificn. to Agency	4	Late waste returns	01/11/2015 00:00	Advice/Guidance only
244954	BU9726IH	1.1.1(a);	c2 General Management-management systems	3	Failure to ensure adequate containment infrastructure around Cell 5.	26/11/2015 10:45	Warning
244954	BU9726IH	3.2.1;	e2 Emissions-land and groundwater	2	Leachate breakout from Cell 5 has impacted upon Cell 11b footprint and impacted upon balancing pond	26/11/2015 10:45	Warning
245518	BU9726IH	1.1.1(a);	c2 General Management-management systems	3	Failure to adequately prevent leachate breakout impacting on groundwater.	10/12/2015 10:55	Warning
245518	BU9726IH	3.2.1;	e2 Emissions-land and groundwater	2	Leachate has impacted upon OBP	10/12/2015 10:55	Warning
245636	BU9726IH	2.7.1;	c3 General Management-materials acceptance	3	Failure to adequately implement WAP, particularly Basic Characterisation.	12/05/2015 09:10	Warning
248912	BU9726IH	3.2.1;	f3 Amenity-dust/fibres/litter etc	3	Litter still evident off site in adjacent trees	19/02/2016 11:00	Warning
249369	BU9726IH	3.2.1;	b1 Infrastructure-engineering for prevent. of emis	3	Leachate overtopping intersection bund	04/03/2016 11:30	Warning

250182	BU9726IH	3.1.5; 3.5.1;	e2 Emissions-land and groundwater	3	Breach of groundwater limits with GW4 and failure to monitor in line with Condition 3.5.1	30/09/2015 00:00	Warning
250182	BU9726IH	2.8.1;	b1 Infrastructure-engineering for prevent. of emis	2	Breach of leachate head compliance limits	30/09/2015 00:00	Warning
250182	BU9726IH	4.3.1;	g4 Mon & Records-reporting and notifi.cn. to Agency	4	Failure to provide Schedule 5 notifications for groundwater and PM10 breach.	30/09/2015 00:00	Warning
250697	BU9726IH	4.1.9	g4 Mon & Records-reporting and notifi.cn. to Agency	4	Late waste returns	01/02/2016 00:00	Advice/Guidance only
251086	BU9726IH	3.3.1;	f1 Amenity-odour	3	Off-site odours could be detected associated with the landfill	29/03/2016 13:30	Advice/Guidance only
251145	BU9726IH	3.2.1;	e2 Emissions-land and groundwater	3	Failure to adequately contain leachate from Cell 5 within containment bunds which is likely to impact on groundwater	06/04/2016 10:50	Warning
254171	BU9726IH	3.3.1;	f1 Amenity-odour	3	Off site odours associated with the landfill were detected in the village of Mickelfield	07/07/2016 12:57	No Further Action
255333	BU9726IH	3.3.1;	f1 Amenity-odour	3	Off-site odours detected at levels likely to cause pollution.	12/08/2016 10:45	No Further Action

255334	BU9726IH	3.2.1	e3 Emissions-surface water	2	Surface Water Discharge significantly above compliance limit for Ammonical Nitrogen (28mg/l)	20/07/2016 14:00	Warning
256346	BU9726IH	2.3.1;	c2 General Management-management systems	3	Failure to manage surface emissions which is leading to off-site odours	01/09/2016 11:15	Warning
256346	BU9726IH	3.3.1;	f1 Amenity-odour	2	On-going breach for off-site odours	01/09/2016 11:15	Warning
257380	BU9726IH	2.6.4	b1 Infrastructure-engineering for prevent. of emis	3	Use of Cell 11b prior to CQA validation report being submitted and approved by EA.	30/09/2016 10:50	Advice/Guidance only
258300	BU9726IH	2.6.6	g4 Mon & Records-reporting and notifiqn. to Agency	4	Failure to notify change in testing regime in line with Communication Plan.	26/10/2016 00:00	Advice/Guidance only

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Report of Head of Governance and Scrutiny Support

Report to Scrutiny Board (Environment and Housing)

Date: 8th December 2016

Subject: Work Schedule

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. The Board's work schedule is attached as appendix 1. This will be subject to change throughout the municipal year.
2. Also attached at appendix 2 are the minutes of the Executive Board meeting held on 16th November 2016.

Recommendation

3. Members are asked to consider the work schedule and make amendments as appropriate.

Background documents¹

4. None used

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Scrutiny Board (Environment and Housing) Work Schedule for 2016/2017 Municipal Year

Schedule of meetings/visits during 2016/17			
	June	July	August
		Main Theme – Community Safety Refreshed Safer Leeds Plan 2016-2017 SB 07/07/16 @ 10 am	
Inquiry into Air Quality		Scope terms of reference WG meeting – 21/07/16	
General Briefings	Scrutiny Board Terms of Reference and Sources of Work SB 09/06/16 @ 10 am Crime and Disorder Scrutiny in Leeds SB 09/06/16 @ 10 am		
Budget and Policy Framework/Pre-decision Scrutiny		Lettings Policy Review - Consultation Update SB 07/07/16 @ 10 am	
Recommendation Tracking		Domestic Violence SB 07/07/16 @ 10 am	
Performance Monitoring		General performance update SB 07/07/16 @ 10 am	

Scrutiny Board (Environment and Housing) Work Schedule for 2016/2017 Municipal Year

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Schedule of meetings/visits during 2016/17			
	September	October	November
	Main Theme - Environment	Main Theme – Housing	Main Theme – Community Safety
	<p>To consider the following matters:</p> <ul style="list-style-type: none"> Addressing areas of underperformance in recycling Engaging communities in the recycling agenda Reviewing existing recycling services and recyclates Maintenance of gullies <p>SB 22/09/16 @ 10 am</p>	<p>To consider the following matters:</p> <ul style="list-style-type: none"> Implications and progress surrounding the Housing and Planning Bill 2015 The quality of private rented sector housing in Leeds Turnaround times for filling void council properties <p>SB 13/10/16 @ 10 am</p>	<p>To consider the following matters:</p> <ul style="list-style-type: none"> Tackling begging across the city The future provision of CCTV Addressing anti-social behaviour Addressing youth offending <p>SB 24/11/16 @ 10 am</p>
Inquiry into Air Quality	<p>Agree terms of reference</p> <p>SB 22/09/16 @ 10 am</p>		<p>Session 1 of the inquiry</p> <p>WG 17/11/16 @ 12.30 pm</p>
General Briefings	<p>Air quality management and monitoring of the Recycling and Energy Recovery Facility and surrounding area.</p> <p>SB 22/09/16 @ 10 am</p>		
Budget and Policy Framework/Pre-decision Scrutiny		<p>Lettings Policy Review</p> <p>SB 13/10/16 @ 10 am</p>	
Recommendation Tracking	<p>Peckfield Landfill Site</p> <p>SB 22/09/16 @ 10 am</p>		
Performance Monitoring			

Key: SB – Scrutiny Board (Environment and Housing) Meeting

WG – Working Group Meeting

Scrutiny Board (Environment and Housing) Work Schedule for 2016/2017 Municipal Year

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Schedule of meetings/visits during 2016/17			
December		January	February
Main Theme - Environment		Main Theme - Housing	Main Theme – Community Safety
To consider the following matters: <ul style="list-style-type: none"> A general update on Peckfield Landfill Site, including a response from the Environment Agency. SB 08/12/16 @ 10 am		To consider the following matters: <i>(these are subject to change)</i> <ul style="list-style-type: none"> Implications and progress surrounding the Housing and Planning Bill 2015 The quality of private rented sector housing in Leeds Turnaround times for filling void council properties Tenant Scrutiny Board SB 19/01/17 @ 10 am	To consider the following matters: <i>(these are subject to change)</i> <ul style="list-style-type: none"> Tackling begging across the city The future provision of CCTV Addressing anti-social behaviour Addressing youth offending Pubwatch scheme SB 16/02/17 @ 10 am
Inquiry into Air Quality		Session 3 & 4 of the inquiry (tbc)	Session 5 of the inquiry (tbc)
General Briefings			
Budget and Policy Framework/Pre-decision Scrutiny		Initial budget proposals 2017-2018 SB 19/01/17 @ 10 am	
Recommendation Tracking			
Performance Monitoring		General performance update SB 19/01/17 @ 10 am	

Scrutiny Board (Environment and Housing) Work Schedule for 2016/2017 Municipal Year

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Schedule of meetings/visits during 2016/17			
	March	April	May (tbc)
	Main Theme - Environment	Main Theme - Housing	
	<p>To consider the following matters: (these are subject to change)</p> <ul style="list-style-type: none"> Addressing areas of underperformance in recycling Engaging communities in the recycling agenda Reviewing existing recycling services and recyclates Maintenance of gullies <p>SB 23/03/17 @ 10 am</p>	<p>To consider the following matters: (these are subject to change)</p> <ul style="list-style-type: none"> Implications and progress surrounding the Housing and Planning Bill 2015 The quality of private rented sector housing in Leeds Turnaround times for filling void council properties <p>SB 20/04/17 @ 10 am</p>	
Inquiry into Air Quality	<p>Agree final report SB 23/03/17 @ 10 am</p>		
General Briefings			
Budget and Policy Framework/Pre-decision Scrutiny			
Recommendation Tracking			
Performance monitoring			

EXECUTIVE BOARD

WEDNESDAY, 16TH NOVEMBER, 2016

PRESENT: Councillor J Blake in the Chair

Councillors A Carter, R Charlwood,
D Coupar, S Golton, J Lewis, R Lewis,
L Mulherin, M Rafique and L Yeadon

97 Declaration of Disclosable Pecuniary Interests

There were no declarations of interest made at the meeting.

98 Minutes of the Previous Meeting

RESOLVED - That the minutes of the previous meeting held on 19th October 2016 be approved as a correct record, subject to the resolutions within Minute No. 83 (Outcome of the Call In of the Decision taken at Executive Board on 21st September 2016 in relation to the 'Better Lives Programme: Phase Three: Next Steps and Progress Report) being amended to read as follows:

- (a) That the Scrutiny Board's recommendations, as detailed at 3.2.1 to 3.2.6 of the submitted report, be accepted, noting the additional comments in relation to The Green, as per resolution (b) below;
- (b) That the original decisions taken by the Executive Board on 21st September 2016, be re-affirmed, subject to The Green being retained until there can be a seamless transition to the new facility;
- (c) Whilst the decision is to close The Green as a long term residential care service, it will remain open until there is a transition to a new function/ facility. The Board notes The Green will be retained as a community asset and that discussions will continue with the NHS about future use of the facility. A progress report, including an update on discussions with the NHS, will be brought back to the Executive Board. This update report to also provide information about how the seamless transition would work, with any associated timescales;
- (d) That it be noted and highlighted that the input of the Scrutiny Board is appreciated, and that it also be noted that the Scrutiny Board will be kept informed in order to enable it to monitor the progress made against any decisions taken.

99 Matters Arising from the Minutes

Minute No. 83 (Outcome of the Call In of the Decision taken at Executive Board on 21st September 2016 in relation to the 'Better Lives Programme: Phase Three: Next Steps and Progress Report')

Reassurance was sought that prior to the closure of the current facility at The Green being implemented, a report on such matters would be submitted to

Draft minutes to be approved at the meeting
to be held on Wednesday, 14th December, 2016

Executive Board. In response, the Board was advised that The Green would remain open until such time as a transition plan was in place, and that such plans would be detailed within the report to be submitted to the February 2017 Board meeting.

Further to this, Councillor A Carter highlighted that although he was in agreement with the amendment to the minutes which had been approved, he reiterated his position, as stated at the 19th October 2016 meeting, to abstain from voting on the Board's decision to reaffirm the resolutions regarding the 'Better Lives Programme' made on 21st September 2016.

HEALTH, WELLBEING AND ADULTS

100 Safeguarding Adults Board: Annual Report 2015/16 and Strategic Plan

Further to Minute No. 91, 18th November 2015, the Director of Adult Social Services submitted a report presenting the 2015/16 Leeds Safeguarding Adults Board Annual Report and Strategic Plan. The documents summarised the Board's achievements during the previous 12 months and set out the ambitions for the forthcoming year.

(The Board jointly considered this submitted report alongside the Leeds Safeguarding Children Board Annual Report, as referenced at Minute No. 101).

The Board welcomed Richard Jones CBE, Independent Chair of the Leeds Safeguarding Adults Board to the meeting, who was in attendance in order to introduce the key points of the annual report and to highlight key priorities. Mark Peel, Independent Chair of the Leeds Safeguarding Children Board, was also in attendance during the consideration of this item and contributed towards the discussion on related matters.

Responding to an enquiry, the Board, together with the Independent Chairs, considered the role of the Safeguarding Boards in Leeds, and discussed the nature of the relationship, together with the connectivity between those Boards and the Local Authority. Members also discussed the role which could be played by Elected Members in this area.

The Board also highlighted the importance of ensuring that the reporting mechanisms for safeguarding concerns were as clear and effective as possible.

In considering the procedures established to support individuals through the transitional period between the safeguarding arrangements in place for young people and the safeguarding arrangements in place for adults, it was undertaken that a briefing paper on such matters would be provided to Board Members for their information.

In conclusion, it was highlighted that the issue of safeguarding remained a top priority for the Council and that a co-ordinated and partnership approach was

taken in order to ensure that the safeguarding arrangements in place were as effective as possible.

RESOLVED –

- (a) That the contents of the submitted covering report, the contents of the Leeds Safeguarding Adults Board 2015/16 Annual Report and also in looking forward, the contents of the Board's Strategic Plan, as appended, be noted;
- (b) That a briefing paper regarding the procedures established to support individuals through the transitional period between the safeguarding arrangements in place for young people and the safeguarding arrangements in place for adults be provided to Board Members.

CHILDREN AND FAMILIES

101 Leeds Safeguarding Children Board Annual Report (2015/16): Evaluating the Effectiveness of Safeguarding Arrangements in Leeds

Further to Minute No. 92, 18th November 2015, the Independent Chair of the Leeds Safeguarding Children Board (LSCB) submitted a report which introduced and presented the key issues from the LSCB Annual Report (2015/16).

(The Board jointly considered this submitted report alongside the Leeds Safeguarding Adults Board Annual Report, as referenced at Minute No. 100).

The Board welcomed Mark Peel, Independent Chair of the Leeds Safeguarding Children Board, who was in attendance at the meeting in order to introduce the key points of the annual report and to highlight key priorities. As part of his introduction to the report, the Independent Chair highlighted and welcomed the commitment which he had experienced to safeguarding issues across the Council.

Richard Jones CBE, Independent Chair of the Leeds Safeguarding Adults Board, was also in attendance during the consideration of this item.

RESOLVED –

- (a) That the contents of the submitted report, together with the LSCB's Annual Report, as appended, be noted, and that the Director of Children's Services be requested to consider any implications for the work of Leeds City Council;
- (b) That a briefing paper regarding the procedures established to support individuals through the transitional period between the safeguarding arrangements in place for young people and the safeguarding arrangements in place for adults be provided to Board Members.

ECONOMY AND CULTURE

102 Growing the Leeds Economy

The Director of City Development submitted a report presenting the approach to be taken in order to review and replace the Leeds Growth Strategy for 2017–2020. The report outlined the main issues and opportunities, whilst also providing a timeframe for delivery. In addition, the report also provided an update on developments in national policy relevant to the Growth Strategy Review.

Members welcomed the proposal to review the current Growth Strategy, with the Board specifically highlighting the need to focus upon areas such as: 'social enterprise', 'health and medical', manufacturing and retail. In addition, emphasis was also placed upon the overriding 'inclusive growth' agenda and the sense of place that was being given to the strategy.

Also, given the Government's recent announcement regarding the HS2 route, Members highlighted the key importance of increased connectivity for Leeds, and emphasised the key role being played by the Leeds City Region in this and other significant areas.

Finally, Members emphasised the need to ensure that the Leeds Growth Strategy was used as a catalyst to maximise opportunities for all, with special reference being made to young people.

RESOLVED –

- (a) That the approach taken regarding the revision of the Leeds Growth Strategy be noted, and the strategy's publication in summer 2017 be supported;
- (b) That the approach towards strengthening the Council's commitment to working with other cities and city regions in order to develop the Northern Powerhouse agenda, moving this beyond transport in order to encompass education and skills, trade and investment, innovation and enterprise, and housing, be supported;
- (c) That the Chief Executive be asked, in consultation with the Leader of the Council, to prepare a submission to the RSA (Royal Society for the encouragement of Arts, Manufactures & Commerce) Inclusive Growth Commission, which sets out the practical steps being taken as a Council under the 'Strong Economy within a Compassionate City' agenda;
- (d) That the Chief Economic Officer, Economy and Regeneration, be requested to work with Leeds City Region LEP and the Core Cities Group, in consultation with the Leader of the Council, in order to influence the development of the National Industrial Strategy.

EMPLOYMENT, SKILLS AND OPPORTUNITY

103 Promoting Apprenticeships

The Director of Children's Services submitted a report which presented the actions being taken to work with young people, businesses, communities and partners in order to ensure that young people in particular continued to benefit from the opportunities offered by apprenticeships, whilst the report also set out how the Council could most effectively align its resources to achieve this goal.

Members welcomed the submitted report, and received a verbal update in response to an enquiry regarding the availability of further data in respect of the actions being taken to promote apprenticeships. In addition, with a view to keeping Members informed on such matters, it was requested that an update report be submitted to the Board providing further details on this issue, and which also presented statistics on performance against relevant targets and also the matter of job retention for those who had undertaken apprenticeships.

RESOLVED –

- (a) That the proposed activities, as set out within the submitted report, be endorsed;
- (b) That an update report be submitted to the Board providing further details on the promotion of apprenticeships, and which also presents statistics on performance against relevant targets and the issue of job retention for those who had undertaken apprenticeships.

RESOURCES AND STRATEGY

104 Financial Health Monitoring 2016/17 - Half Year

The Deputy Chief Executive submitted a report setting out the Council's projected financial health position for 2016/17 at the half-year point of the financial year. The report also reviewed the position of the budget and highlighted any potential key risks and variations after 6 months of the year.

Responding to a Member's enquiry, officers undertook to provide the Member in question with further information on the actions being taken within the area of Civic Enterprise Leeds to replace the loss of 7 school catering contracts, as detailed within the submitted report.

RESOLVED – That the Council's projected financial position for 2016/17 at the half year point of the financial year, as detailed within the submitted report, be noted.

105 Capital Programme Quarter 2 Update 2016-2020

The Deputy Chief Executive submitted a report providing an update on the Council's Capital Programme position as at period 6. Additionally, the report also sought some specific approvals in relation to funding injections.

RESOLVED –

- (a) That the latest position, as at period 6, on the General Fund and Housing Revenue Account (HRA) Capital programmes, be noted;
- (b) That the net increase in the General Fund and HRA Capital Programme 2016-2020 of £68.8m since Quarter 1, be noted, with the majority of these injections, £51.77m, relating to the inclusion of annual programmes in 2019-20, as shown in Appendix B to the submitted report, £45.9m of which is Council borrowing and £5.88m is grant and external contributions;
- (c) That it be noted that the borrowing required to fund the Capital Programme in 2016-17 has reduced by a further £11.8m since the Quarter 1 update. It also be noted that the Capital Programme remains affordable and that further work is underway through regular capital programme reviews to ensure that future debt costs are maintained within the overall Medium Term Financial strategy;
- (d) That the following injections into the Capital Programme, be approved:-
 - £51.77m, to reflect the roll forward of annual programmes into 2019-20, as set out in Appendix B to the submitted report, funded by £45.89m LCC borrowing and £5.88m grant;
 - £9.0m, to reflect the forecasted 1 for 1 right to buy receipts for 2017/18 and 2018/19, which will be utilised within the Council House Growth programme;
 - £232.8k in relation to Capital Receipts, to be utilised by Ward Councillors under the Capital Receipts Incentive Scheme (CRIS), as detailed at Appendix D to the submitted report;
- (e) That it be noted that the above resolutions to inject funding will be implemented by the Chief Officer (Financial Services);
- (f) That the £3.65m injection covered by the “Sustainable Communities Investment Programme Review” report which is found elsewhere on this Executive Board meeting agenda and which is included within the figures detailed within this submitted report, be noted (Minute No. 108 refers).

106 Treasury Management Strategy Update 2016/17

The Deputy Chief Executive submitted a report providing a review and update of the Council’s 2016/17 Treasury Management Strategy.

Responding to a Member’s enquiry, officers undertook to provide the Member in question with further details on how the Council’s debt, asset and liability levels compared to that of other Core Cities.

In addition, responding to a further enquiry, the Board was also provided with further information on the approach being taken by the Council to monitor and minimise the cost of borrowing.

RESOLVED –

- (a) That the update on the Treasury Management borrowing and investment strategy for 2016/17, as detailed within the submitted report, be noted;
- (b) That it be noted that full Council, at its meeting on the 9th November 2016, approved the changes to the borrowing limits for 2016/17, 2017/18 and 2018/19, as detailed in section 3.2 of the submitted report, with the proposed changes to both the Operational Boundary and the Authorised limits also being noted by the Board.

107 Aireborough Leisure Centre Refurbishment

The Director of City Development and the Assistant Chief Executive (Citizens and Communities) submitted a joint report highlighting the refurbishment works proposed to be undertaken at Aireborough Leisure Centre. The report also sought the necessary authority to spend in order to carry out the proposed works, whilst the report also highlighted a proposal for Guiseley Library to relocate into Aireborough Leisure Centre, enabling the current library building to be sold and thus generating a capital receipt.

The Board welcomed the proposals detailed within the submitted report, with a Member highlighting that such a positive approach could be used as an example in respect of future community hub provision.

RESOLVED –

- (a) That the design proposals for the proposed improvement and refurbishment of Aireborough Leisure Centre, be agreed;
- (b) That the ring fencing of the capital receipt for Guiseley Library, circa £200,000, to fund the relocation of the Library and creation of a Community 'Super' Hub with café facility, be approved;
- (c) That the necessary 'authority to spend' and funding of £1.2M for the proposed improvement and refurbishment of Aireborough Leisure Centre, be approved;
- (d) That it be noted that the Chief Officer for Culture and Sport is responsible for the implementation of such matters.

COMMUNITIES

108 Investing in our Neighbourhoods - a review of the Sustainable Communities Investment Programme and the opportunities for Holbeck

The Director of Environment and Housing and the Director of City Development submitted a joint report which set out the approach that had been taken to promote regeneration in Cross Green and the Nevilles through the Sustainable Communities Investment Programme (SCIP), detailed the

impact of the investment which had been made there and which also highlighted the lessons that could be learned from an intensive and targeted approach towards neighbourhood regeneration activities. In addition, the report also outlined the work undertaken to date in Holbeck and how this could be intensified through similar interventions. Finally, the report requested an injection into the capital programme and sought related approval of expenditure.

Members welcomed the information and the proposals detailed within the submitted report, highlighting the anticipated positive impact that the approach would have in Holbeck, and how, amongst other things, it would help address the issue of fuel poverty in the area and contribute towards the Council's 'Cutting Carbon and Improving Air Quality' Breakthrough Project.

RESOLVED –

- (a) That the outcomes from SCIP, together with the lessons learned and how they could inform future regeneration across the city, be noted;
- (b) That the contribution from the Housing Revenue Account (HRA) Housing Leeds programme 2017/18 of £850.0k, be noted;
- (c) That an injection into the capital programme of £3.65m be authorised, of which £1.5m is secured funding from the Local Growth Fund, £0.2m being Energy Company contributions, £0.45m being private sector owners' contributions, with the balance of £1.5m being from the capital programme;
- (d) That expenditure of £0.85m on the Council housing group repair in Holbeck, which will address poor housing conditions and energy efficiency, be authorised;
- (e) That expenditure of £3.65m on the private sector housing group repair in Holbeck, which will address poor housing conditions and energy efficiency, be authorised;
- (f) That responsibility be delegated to the Chief Housing Officer, Housing Leeds, in order to bring forward the group repair scheme.

ENVIRONMENT AND SUSTAINABILITY

109 Air Quality and Air Quality Update

The Director of Environment and Housing submitted a report which sought approval to the revocation of the Air Quality Management Areas at Ladybeck Close, Hunslet and Queen Street, Morley. In addition, the report also sought approval to the establishment of an Order to designate the Main Street area of Pool-in-Wharfedale and the Chapel Hill area of Morley as new Air Quality Management Areas. In addition, the report also outlined the proposal to undertake a review of air quality monitoring across the city and highlighted the work which had been undertaken this year in respect of air quality.

Members noted the recent national developments which had taken place in respect of air quality, and also noted the intention to submit a further report to Executive Board in 2017.

The Board highlighted the need to work closely with DEFRA on this issue, and also acknowledged the differing methods used by DEFRA and the Council with regard to the monitoring of air quality.

Finally, it was noted that the Scrutiny Board (Environment and Housing) was undertaking an inquiry into this issue.

RESOLVED –

- (a) That the revocation of the Air Quality Management Areas at Ladybeck Close, Hunslet and Queen Street, Morley, be approved;
- (b) That the making of an Order to designate the Main Street area of Pool-in-Wharfedale and the Chapel Hill area of Morley as new Air Quality Management Areas, be approved;
- (c) That it be noted that a review in respect of air quality monitoring across the city is to be undertaken;
- (d) That the work undertaken this year on air quality, together with the timetable to report back to Executive Board in 2017, be noted.

DATE OF PUBLICATION: FRIDAY, 18TH NOVEMBER 2016

**LAST DATE FOR CALL IN
OF ELIGIBLE DECISIONS:** 5.00 P.M., FRIDAY, 25TH NOVEMBER 2016

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